



AGENDA ITEM NO. 11

FILWOOD, KNOWLE AND WINDMILL HILL NEIGHBOURHOOD PARTNERSHIP

11 June 2013

Report of: Kurt James, Neighbourhoods Department

Title: Area Coordinator Report for Information and Decision

Contact: 0117 908 4350/kurt.james@bristol.gov.uk

Recommendations

This report is from the Area Co-ordinator. It is for information and decision and Neighbourhood Partnership members are recommended to:

- 1. Note the Neighbourhood Partnership Action Tracker. See Appendix A**
- 2. Note Neighbourhood Partnership Action Plan Update. See Appendix B**
- 3. Note Neighbourhood Forum Updates.**
- 4. Note Proposed Residents Parking Scheme for Windmill Hill. See Appendix Ci, Cii and Ciii.**
- 5. Note South Bristol Youth Service Provider Update.**
- 6. Note Celebrating Age Festival**
- 7. Note Mayor Visit to Filwood, Knowle and Windmill Hill Update. See Appendix D**
- 8. Note Neighbourhood Planning Area and Neighbourhood Planning Forum Update. See Appendix E**

1. Neighbourhood Partnership Action Tracker. See Appendix A

The Neighbourhood Partnership Action Tracker shows the status of the actions generated at Neighbourhood Partnership meetings.

2. Neighbourhood Partnership Action Plan 2012-13. See Appendix B

Following the 17 May 2012 Neighbourhood Partnership Action Plan meeting and conversations with partner agencies the attached action plan has been drawn up.

Large elements of the Action Plan will be updated and form part of the Neighbourhood Working Plan once Neighbourhood Working is operational in South Bristol.

3. Neighbourhood Forum Updates.

Windmill Hill Neighbourhood Forum

Agreed 4 March 2013

- **Nuisance Motor Cycles – Victoria Park, Somerset Terrace, & Tynning Road – evenings, mainly on Friday and Saturday**

Knowle Neighbourhood Forum Public Priorities

Agreed 2 April 2013

- **Parking at the junction with Stoneleigh Road/Stoneleigh Crescent around school time**

Filwood Neighbourhood Forum Current Public Priorities

Agreed 1 May 2013

- **Nuisance Motorbikes (All times)**
Nuisance motorcycling on Leinster Avenue, Downton Road, Wexford Road, Kenmare Road, Donegal Road, Lisburn Road and Galway Road.

Filwood

Drugs Plan – (Lead – PS Sweeting)
The Mede and Inns Court

Filwood No Drinking Zone Update

The request for the No Drinking Zone was agreed and is now being enforced.

Future Neighbourhood Forum Meetings:

Ward	Meeting Date & Time	Venue
Windmill Hill	26 June 2013 7 pm to 9 pm	Star and Dove
Knowle	5 July 2013 7 pm to 9 pm	Redcatch Community Centre
Filwood	7 August 2013 7 pm to 9 pm	Knowle West Health Park

4. Proposed Residents Parking Scheme for Windmill Hill. See Appendix Ci, Cii and Cii.

The Mayor has proposed that a Residents Parking Scheme (RPS) be introduced across a large swathe of inner Bristol with the aim of controlling commuter traffic and encouraging the use of alternative forms of transport.

Residents and businesses situated in the RPS area will need to pay for permits to allow them or their visitors to park on street in the area during the schemes operational hours.

The current timescales for introducing the scheme in Windmill Hill will see a decision made for this local scheme in June 2014. The Mayor has stated that Neighbourhood Partnerships and residents will be consulted during the development of area based plans.

5. Note South Bristol Youth Service Provider Update.

The transfer of services and staff to the new Bristol Youth Links providers took place on 1 February 2013 as planned.

Bristol Youth Links aims to create more up-to-date, joined up provision for children and young people aged eight to 19, outside school. The programme of delivery includes youth groups, play services, advice and guidance, and support to help young people volunteer and get involved in their communities.

Although all City Council run youth centres and adventure playgrounds remain open, expressions of interest will be sought to take on the management of a number of these community buildings.

Discussions are currently taking place about the possible asset transfer of Eagle House Youth Centre, Filwood. More information will be forthcoming as it becomes available.

6. Note Celebrating Age Festival.

This summers Celebrating Age Festival is looking for resident's aged 55 or over to take part and offering grants of up to £200 to stage an event.

The Festival, which runs from 24 June to 7 July 2013, will be themed 'Brilliant in Bristol: Many Communities, Many Cultures, One City', to reflect the talent and the diversity of Bristol's older people.

Events will be taking place in all communities during the two weeks as well as a main Celebration event at City Hall on 29 June.

7. Note Mayor Visit to Filwood, Knowle and Windmill Hill Update. See Appendix D

The Mayor of Bristol, George Ferguson visited Filwood, Knowle and Windmill Hill for 4 hours on 30 April. Although the itinerary for the visit was challenging, it did start and finish on time without missing anything out.

There were a number of actions that came from the meeting which are attached in the Mayor's visit report.

8. Note Neighbourhood Planning Area and Neighbourhood Planning Forum Update. See Appendix E

The Knowle West Residents Planning Group successfully applied for an area covering the whole of Filwood ward and a small part of Windmill Hill ward to be designated as a Neighbourhood Planning Area on 27 March 2013.

The Residents Planning Group has now submitted an application to become recognised as the designated Neighbourhood Planning Forum for the area. Neighbourhood Planning Forums, born under the Localism Act are designed to facilitate and not stop local developments such as the building of new housing.

Their application has been published on the BCC website with a consultation period ending 14 June 2013.

If this group is successful with its application to become recognised as the Neighbourhood Planning Forum for the agreed Neighbourhood Planning area, then the group will be able to put together a detailed Neighbourhood Development Plan in consultation with the local community which would contain general planning principles such as what types of development should happen where within the Neighbourhood Planning Area.

If the finished development plan complies with local and national planning policy and is agreed through a formal community wide referendum then the

plan will be used to guide future development in the Neighbourhood Planning Area. The group may also be able to grant full or outline planning permission for specified developments in the area.


Filwood, Knowle and Windmill Hill Neighbourhood Partnership ACTION TRACKER 2012-2013

This action tracker is part of the performance management framework for Neighbourhood Partnerships. Its purpose is to monitor actions agreed at the NP - they are completed and the outcome is reported back to the NP in the agreed or reasonable time.

	Date of NP	Action	Amount of money committed £	Is this action a devolved budget / service decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by (person and date)	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
1.	12.06.12	AC to request an update on the Microasphalt Programme in Pylle Hill Crescent		Yes	Yes	No	AC 25.09.12	Cllr	12.07.12	Yes	No	12.07.12 (relevant councillor)
2.	12.06.12	The AC to circulate the correct Highways Annual Business Report information		Yes	Yes	No	AC 25.09.12	Cllr	14.06.12	Yes	Yes	14.06.12
3.	12.06.12	Richard Gwyn to request an update on timescales involved for the Repair to the Notice Board, Marksbury Road Open Space		Yes	Yes	No	Richard Gwyn 25.09.12	Cllr	13.06.12	Yes	Yes	13.06.12
4.	12.06.12	Matthew Kendall to provide a summary of the predicted impact of the changes in Welfare Reform and Localized Taxation Support in Filwood, Knowle and Windmill Hill		No	No	Yes	Matthew Kendall 25.09.12	Cllr	27.07.12	Yes	Sent to Democratic Services for distribution to NP members	25.09.12
5.	12.06.12	Richard Gwyn to liaise with May Gurney over the correct process for disposal of non-recyclables		No	No	No	Richard Gwyn 25.09.12	NP Member	23.07.12	Yes	No	25.09.12
6.	12.06.12	Jobs for Community Payback to be listed upfront for the forthcoming year		No	Yes	No	Richard Gwyn 25.09.12	Cllr	27.07.09	Yes	Yes	25.09.12
7.	12.06.12	That the effectiveness of the changed Community		No	Yes	No	Richard Fletcher 12.06.13	Cllr		Yes	No. Agreement reached to evaluated change to service, and	25.09.12

Filwood, Knowle and Windmill Hill Neighbourhood Partnership ACTION TRACKER 2012-2013

This action tracker is part of the performance management framework for Neighbourhood Partnerships. Its purpose is to monitor actions agreed at the NP - they are completed and the outcome is reported back to the NP in the agreed or reasonable time.



	Date of NP	Action	Amount of money committed £	Is this action a devolved budget / service decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by (person and date)	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		Payback Financial Contribution be assessed after 12 months									evaluation will take place towards then end of the financial year. NP Community Payback jobs to be reported to NP	
8.	12.06.12	The AC to add Perrets Park to the <i>Improving Parks and Green Spaces and Environment</i> section of the Action Plan		Yes	Yes	No	AC 25.09.12	Cllr	13.06.12	Yes	Yes	13.06.12 (relevant councillor)
9.	12.06.12	The AC to ensure Councillors receive a copy of the Knowledge Community Newsletter		Yes	Yes	No	AC 25.09.12	Cllr	14.06.12	Yes	14.06.12	14.06.12 (relevant councillor)
10. 1	12.06.12	Filwood Wellbeing Grant Spend	£6,410.00	Yes	Yes	Yes	AC 12.06.12	Cllr	12.06.12	Yes	Agreed commitments	12.06.12
11.	12.06.12	Knowle Wellbeing Grant Spend	£5,949.00	Yes	Yes	Yes	AC 12.06.12	Cllr	12.06.12	Yes	Agreed commitments	12.06.12
12.	12.06.12	Windmill Hill Wellbeing Grant Spend	£2,300.00	Yes	Yes	Yes	AC 12.06.12	Cllr	12.06.12	Yes	Agreed commitments	
13.	25.09.12	Action – The AC to ensure that Matthew Kendall liaise with the Filwood Ward Cllrs.		No	No	Yes	AC 8.01.13	Cllr	08.10.12	No	Yes. Cllrs report that contact has not been made.	08.10.12
14.	25.09.12	That the traffic light phasing should be altered during peak hours to enhance traffic flow;		Yes	Yes	No	JD 30.06.13	Cllr	Email sent to JD/NT/TB /AC 11.10.12	Yes	Traffic light phasing change agreed	08.01.13
15.	25.09.12	That St Martin Road be monitored for a period of six months prior to further resident consultation and an		Yes	Yes	No	JD 30.06.13	Cllr	Email sent to JD/NT/TB /AC 11.10.12	Yes	Agreement reached with Highways on monitoring period	08.01.13

Filwood, Knowle and Windmill Hill Neighbourhood Partnership ACTION TRACKER 2012-2013

This action tracker is part of the performance management framework for Neighbourhood Partnerships. Its purpose is to monitor actions agreed at the NP - they are completed and the outcome is reported back to the NP in the agreed or reasonable time.



	Date of NP	Action	Amount of money committed £	Is this action a devolved budget / service decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by (person and date)	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		update provided to the Neighbourhood Partnership;										
16.	25.09.12	That a letter be written and distributed to residents of St Martin's Road stating the NP decision.		Yes	Yes	Yes	AC 30.10.12	Cllr	Email sent to JD/NT/TB /AC 11.10.12	Yes	Two letters sent to residents of St Martin's Road.	08.01.13
17.	25.09.12	Action – Richard Gwyn to circulate the baseline street cleansing standards for each Ward to the NP Members.		Yes	Yes	No	RG 8.01.13	Cllr	Action sent to RG 11.10.12	No	MG unable to provide this information at this time.	08.01.13
18.	25.09.12	Action – The AC to investigate ways to advertise the reduced crime levels in the Filwood, Knowle and Windmill Hill Wards and report back to the next NP.		Yes	Yes	Yes	AC 8.01.13	Public	24.09.12	Yes	Article submitted to the Knowledge community newsletter and sent to BCC Corporate Comms as a press release.	25.09.12
19.	25.09.12	(2) That investigatory work should take place on the viability of cycle lanes on Broadwalk; this should consider the needs of pedestrians, motorists, cyclists and residents using Broadwalk.		No	Yes	Yes	AC 8.01.13	Public	12.10.12	Yes	Project initiated with John Richfield and James Dowling Active Travel Grant to be applied for.	08.01.13
20.	25.09.12	Action – AC to add 20mph consultation to the agenda for the January NP meeting.		No	Yes	Yes	AC 8.01.13	Cllr	02.10.12	Yes	This will form part of the next NP agenda.	08.0.13
21.	25.09.12	Action – The AC to	£1,500	Yes	Yes	No	AC	Cllr	11.10.12	Yes	Requested	11.10.12

Filwood, Knowle and Windmill Hill Neighbourhood Partnership ACTION TRACKER 2012-2013

This action tracker is part of the performance management framework for Neighbourhood Partnerships. Its purpose is to monitor actions agreed at the NP - they are completed and the outcome is reported back to the NP in the agreed or reasonable time.



	Date of NP	Action	Amount of money committed £	Is this action a devolved budget / service decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by (person and date)	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		circulate information on Wards not contributing towards Operation Biker before releasing funds.					8.01.13				information circulated	
22.	25.09.12	a) Hartcliffe Road A dip in the road had been reported – local Councillors agreed to investigate.		No	Yes	No	AC 8.01.13	Other NP members	15.10.12	Yes	Issue submitted to BCC Issue will be resolved in new financial year.	08.01.13
23.	25.09.12	Action – Judith Brown to circulate information to the NP (via the AC).		No	Yes	Yes	JB 8.01.13	Other NP members	08.10.12	Yes	Information circulated as requested.	08.10.12
24.	25.09.12	Filwood Wellbeing Grant Spend	£3,590.00	Yes	Yes	Yes	AC 25.09.12	Cllr	25.09.12	Yes	Agreed commitments	25.09.12
25.	25.09.12	Knowle Wellbeing Grant Spend	£1,000	Yes	Yes	Yes	AC 25.09.12	Cllr	25.09.12	Yes	Agreed commitments	25.09.12
26.	25.09.12	Windmill Hill Wellbeing Grant Spend	£3,410.00	Yes	Yes	Yes	AC 25.09.12	Cllr	25.09.12	Yes	Agreed commitments	25.09.12
27.	08.01.13	Action – The AC to arrange a meeting with Matthew Kendall, Senior Benefits Policy Officer and Ward Councillors.		No	Yes	Yes	AC 12.03.13	Cllr	01.02.13	Yes	Welfare Reform Briefing 5 March	12.03.12
28.	08.01.13	Action – The AC to contact Corporate Communications to request a press release (to include a photo) related to crime figures in the Filwood, Knowle and Windmill Hill areas.		No	Yes	Yes	AC 12.03.13	Cllr	22.02.13	No	Issues with statistics	12.03.13
29.	08.01.13	Action –The AC to contact the Highways Department regarding an		Yes	Yes	Yes	AC 12.03.13	Cllr	06.02.13	Yes	Highways to complete the task	12.03.13

Filwood, Knowle and Windmill Hill Neighbourhood Partnership ACTION TRACKER 2012-2013

This action tracker is part of the performance management framework for Neighbourhood Partnerships. Its purpose is to monitor actions agreed at the NP - they are completed and the outcome is reported back to the NP in the agreed or reasonable time.



	Date of NP	Action	Amount of money committed £	Is this action a devolved budget / service decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by (person and date)	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		update on the Walk-in Centre Signs.										
30.	08.01.13	Action – The AC to invite a Corporate Communications Officer to attend a future NP meeting.		No	Yes	No	AC 12.03.13	Cllr	11.02.13	Yes	Invite sent to BCC Communications On meeting agenda	12.03.13
31.	08.01.13	Action – Judith Brown to circulate Celebrating Age Festival information to the NP via the AC.		No	Yes	Yes	JB 12.03.13	NP members	22.02.13	Yes	In NP papers	12.03.13
32.	08.01.13	Action – Gill Brookman (GB) to provide information on the participating GPs (via the AC).		No	Yes	Yes	GB 12.03.13	NP members	22.02.13	Yes	List of GP's available	12.03.13
33.	08.01.13	Action – Gill Brookman to liaise with the AC regarding a press release advertising the success of the Man in a Van initiative.		No	Yes	Yes	GB 12.03.13	Cllrs	22.01.13	Yes	Done	12.03.13
34.	08.01.13	The AC to write to HCA on behalf of NP asking for Doctors Surgery to be accommodated at the Marksby Rd College site;		No	Yes	No	AC 12.03.13	Cllrs	23.01.13	Yes	Letter sent	12.03.12
35.	08.01.13	Paul Owens to write to HCA on behalf of NP/Project Board Cllrs asking for Doctors Surgery to be accommodated at the Marksby Rd College		No	Yes	No	PO 12.03.13	Cllrs	21.01.13	Yes	Letter sent	12.03.12

Filwood, Knowle and Windmill Hill Neighbourhood Partnership ACTION TRACKER 2012-2013

This action tracker is part of the performance management framework for Neighbourhood Partnerships. Its purpose is to monitor actions agreed at the NP - they are completed and the outcome is reported back to the NP in the agreed or reasonable time.



	Date of NP	Action	Amount of money committed £	Is this action a devolved budget / service decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by (person and date)	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		site.										
36.	08.01.13	The AC to arrange a meeting with Wayne Dewfall, Parking Enforcement Officer and Ward Councillors;		No	Yes	Yes	AC 12.03.13	Cllrs	13.02.13	Yes	Meeting held	12.03.13
37.	08.01.13	The AC to invite a Highways Officer to attend an NP meeting in six-month time.		Yes	Yes	No	AC 01.06.13	Cllrs	12.03.13	Yes	Highways report to 12.03.13 NP and June NP	12.03.13
38.	08.01.13	Action – Inspector Salmon to circulate information the Local Policing Plan via the AC.		No	Yes	No	CS 12.03.13	Cllrs	22.02.13	Yes	Local Policing Plan Circulated	12.03.13
39.	08.01.13	Action – The AC to draft a letter from the NP to the Mayor providing information on the good work of the PCSOs and outlining the negative impact that a reduction in numbers would have.		No	Yes	No	AC 12.03.13	Cllrs	23.01.13	Yes	Letter signed by chair and sent	12.03.13
40.	08.01.13	Action – The AC to draft a letter from the NP to the Mayor highlighting the concerns related to the removal of the budget for the recycling centre in South Bristol		No	Yes	No	AC 12.03.13	Cllrs	18.02.13	Yes	Letter sent	12.03.13
41.	08.01.13	Action – The AC to draft a letter of thanks to the building contractor who had worked in difficult weather conditions to ensure the scheme		Yes	Yes	No	AC 12.03.13	Cllrs	14.02.13	Yes	Letter sent	12.03.13

Filwood, Knowle and Windmill Hill Neighbourhood Partnership ACTION TRACKER 2012-2013

This action tracker is part of the performance management framework for Neighbourhood Partnerships. Its purpose is to monitor actions agreed at the NP - they are completed and the outcome is reported back to the NP in the agreed or reasonable time.



	Date of NP	Action	Amount of money committed £	Is this action a devolved budget / service decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by (person and date)	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		completed on time.										
42.	08.01.13	Action – The AC to clarify the funding requirement for Newquay Road Children’s Playground.		Yes	Yes	No	AC 12.03.13	Cllrs	22.02.13	Yes	Funding in place for CPG	12.03.13
43.	08.01.13	Action – The AC to provide Ward Councillors with an update on Salcombe Road.		Yes	Yes	No	AC 12.03.13	Cllrs	22.02.13	Yes	Update in NP DS Report	12.03.13
44.	08.01.13	Knowle Wellbeing Grant Spend	£1,280.00	Yes	Yes	Yes	AC 08.01.13	Cllr	08.01.13	Yes	Decision made	08.01.13
45.	08.01.13	Windmill Hill Wellbeing Grant Spend	£1,875.00	Yes	Yes	Yes	AC 08.01.13	Cllr	08.01.13	Yes	Decision made	08.01.13
46.	08.01.13	Windmill Hill Wellbeing Grant Spend on Environment Fund	£1,000.00	Yes	Yes	Yes	AC 08.01.13	Cllr	08.01.13	Yes	Decision made	08.01.13
47.	08.01.13	Operation Biker funds no longer required	-£1,500	Yes	Yes	Yes	AC 08.01.13	NP members	08.01.13	Yes	Agreed funds no longer required	08.01.13
48.	12.03.13	Action – The Area Co-ordinator (AC) to request Ward specific information on Filwood, Knowle and Windmill Hill from Housing Benefits.		No	Yes	Yes	AC 11.06.13	Cllrs	29.04.13	Yes	Papers sent out.	
49.	12.03.13	Action – The AC to re-schedule item 6 NP Media Relations to the next meeting.		No	Yes	No	AC 11.06.13	Cllrs	12.03.13	Yes	Agenda item rescheduled	12.03.13
50.	12.03.13	Action – Cllrs on NP to submit motion to Council on 19th March.		No	Yes	No	Cllrs 19.03.13	Cllrs	19.03.13	Yes	Motion written and submitted	11.06.13
51.	12.03.13	Action – AC to chase up		No	Yes	No	AC 11.06.13	Cllrs	09.04.13	Yes	Parking enforcement information	09.04.13

Filwood, Knowle and Windmill Hill Neighbourhood Partnership ACTION TRACKER 2012-2013

This action tracker is part of the performance management framework for Neighbourhood Partnerships. Its purpose is to monitor actions agreed at the NP - they are completed and the outcome is reported back to the NP in the agreed or reasonable time.



	Date of NP	Action	Amount of money committed £	Is this action a devolved budget / service decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by (person and date)	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		Wayne Dewfall for parking enforcement information which had been requested.									circulated.	
52.	12.03.13	Action – AC to write a letter of thanks to the Lord Mayor on behalf of the NP.		No	No	No	AC 11.06.13	NP Members	23.04.13	Yes	Letter written and sent	11.06.13
53.	12.03.13	Action – AC to arrange a meeting with Martin Williams on site.		No	Yes	No	RG 11.06.13	Cllrs	22.05.13	Yes	Meeting has not taken place	11.06.13
54.	12.03.13	Action – AC/Richard Gwyn to contact school for a response and feedback to the NP in due course.		No	Yes	Yes	AC/RG 11.06.13	Cllrs	09.04.13	Yes	School has produced a newsletter in response to the petition	11.06.13
55.	12.03.13	Action – AC to collate further NP feedback on the consultation before 1 April 2013.		No	Yes	Yes	AC 4.04.13	GD	04.04.13	Yes	No further feedback from NP	11.06.13
56.	12.03.13	Action - AC to speak to Rose Richards about youth provision in Knowle.		No	Yes	Yes	11.06.13	Cllrs		Yes	LPW to deliver youth services in Knowle	11.06.13
57.	12.03.13	Action - AC to organise an NP wide meeting between councillors and youth service providers.		No	Yes	Yes	11.06.13	Cllrs	14.05.13	Yes	Meeting arranged for 12 June.	11.06.13
58.	12.03.13	Action - Cllrs Hopkins, Davies, Havvock, Bailey, Lovell and Jacksons to submit a Public Statement on behalf of the NP to Council on 19 th March relating to local		No	Yes	No	Cllrs 19.03.13	Cllrs	19.03.13	Yes	Motion written and submitted	11.06.13

Filwood, Knowle and Windmill Hill Neighbourhood Partnership ACTION TRACKER 2012-2013

This action tracker is part of the performance management framework for Neighbourhood Partnerships. Its purpose is to monitor actions agreed at the NP - they are completed and the outcome is reported back to the NP in the agreed or reasonable time.



	Date of NP	Action	Amount of money committed £	Is this action a devolved budget / service decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by (person and date)	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		traffic schemes.										
59.	12.03.13	Action – GD to circulate list of Neighbourhood Working teams to Councillors on NP		Yes	Yes	No	GD 11.06.13	Cllrs	13.05.13	Yes	Information sent to cllrs	11.06.13
60.	12.03.13	Action – Cllr Jackson to email specific neighbourhood issues to GD for further investigation.		No	Yes	No	Cllr Chris Jackson 11.06.13	Cllrs	12.03.13	Yes		11.06.13
61.	12.03.13	Action – Jim Cliffe to clarify position regarding ‘meaningful proportion’		No	Yes	No	Jim Cliffe 11.06.13	Cllrs	12.03.13	Yes	Issue clarified	11.06.13
62.	12.03.13	Action – AC to check availability and protocol with Lord Mayor’s office		No	No	No	AC 11.06.13	Cllrs	14.05.13	Yes	Normal protocol is for Mayor to be asked to open CPG, but NP can ask for Deputy to do the honour.	11.06.13
63.	12.03.13	That £1500 be approved for minor signs and lining citywide.	£1,500	Yes	Yes	Yes	14.03.13	Cllrs	12.03.13	Yes	Decision made	12.03.13
64.	12.03.13	That the Wellbeing Grant Fund recommendations for Filwood (£2050) and Knowle (£550) be agreed; and	£2,600	Yes	Yes	Yes	14.03.13	Cllrs	12.03.13	Yes	Decision made	12.03.13
65.	12.03.13	That the Wellbeing Grant Fund recommendations for Windmill Hill be agreed (£2310)	£2,310	Yes	Yes	Yes	14.03.13	Cllrs	12.03.13	Yes	Decision made	12.03.13

Summary

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL 1 st April – 31 st March 2013

Filwood, Knowle and Windmill Hill Neighbourhood Partnership ACTION TRACKER 2012-2013

This action tracker is part of the performance management framework for Neighbourhood Partnerships. Its purpose is to monitor actions agreed at the NP - they are completed and the outcome is reported back to the NP in the agreed or reasonable time.



Number of actions	12	14	21	18	63
Amount of funding committed	£14,659	£8,000	£4,155	£4,910	£31,724
Number of actions completed within time	12	12	20	17	61
Number of outcomes reported to NP	10	14	21	18	63
Number of actions generated by Cllrs	9	10	18	17	54
Number of actions generated by other NP members	1	2	3	1	7
Number of actions generated by the public	0	2	0	0	2
Number of actions relating to devolved budget decisions	8	9	9	14	40
Number of actions relating to NP action plan	9	13	21	4	47
Number of actions relating to equalities duty	4	9	11	8	32

Using the action tracker

1. Once the notes of the NP meeting are agreed the DS will add all agreed actions to the action tracker. *(we need to decide if things like the devolved traffic schemes are an action each or one action)*
2. The action tracker will be sent to the relevant officers/person responsible for the action so they are aware the action is being monitored.
3. It will be presented to the NP twice a year – at the AGM (actions for the year) and in the autumn.

Filwood, Knowle and Windmill Hill Neighbourhood Partnership Action Plan 2012-13

	Priority/ Issue		Proposed Action	Who is responsible	Timescale	Measure / Monitoring	Update
1.	Reduce Crime, the Fear of Crime and Increase Community Confidence	1.1	Police to report on partnership efforts to reduce crime, including lower levels of crime, tackling ASB and the Drugs market twice each year.	Inspector Colin Salmon	2012-13	6 Monthly report given to NP 25 September 2012 and 12 March 2013	Community safety update given 25.09.12 Retirement of CS means this will be postponed.
		1.2	NP to agree the Community Safety Officer Delivery plan and ensure that all actions contained within it are achieved.	Lloyd Allen	2012-13	CSO Plan agreed 12 June 2012 CSO performance report given 12 March 2013	Plan agreed 12.06.12
		1.3	Progress no drinking zone covering Filwood, part of Knowle and Windmill Hill.	Inspector Colin Salmon	25 Sept 2012	No drinking zone implemented across the NP area	No drinking zone public consultation ends 28.12.12 NDZ agreed 21.02.13
2.	Raise Educational Aspirations	2.1	Deliver the Endeavour: Raising Aspirations Project (RAP) in Christ the King Primary School, Filwood with Ablaze and BCC CYPS.	Kurt James/Anne Peachey	25 Sept 2012	SLA signed between Christ the King and Ablaze to deliver RAP starting September 2012	SLA signed. Project started September 2012.
		2.2	Create an introduction to democracy project that can be delivered as a component of the Endeavour Raising Aspirations Project suitable for primary school age children	Kurt James	25 Sept 2012	Agreement reached with BCC to support an introduction to democracy project with delivery across 2012-13 academic year	Project started September 2012
3.	Raise Levels of Employment	3.1	BCC Economic Regeneration to produce half yearly job seeker statistics for the NP area;	Stephen Usmar	2012-13	Short report made available to the NP 25 September 2012 and 12 March 2013	Available statistics lag by up to a year making this action moot. Remove.
		3.2	BCC Economic Regeneration to hold one Job Fair in South Bristol.	Sarah Morrison	2012-13	1 Jobs Fair held in South Bristol	Jobs fair held 17.10.12 at Filwood Community Centre Jobs fair to be held 26.03.13 at South Bristol Skills Academy.
4.	Improving Waste Management, Street Cleansing and Environment	4.1	NP to ensure that waste and street scene services are managed and delivered effectively, are responsive to local issues, and that the NP receives regular performance reports from May Gurney.	Richard Gwyn Sarah Howard	2012-13	May Gurney performance reports delivered 25 September 2012, 8 January 2013 and 12 March 2013 1 MG Community Steward	Verbal performance report at NP meeting.

	Priority/ Issue		Proposed Action	Who is responsible	Timescale	Measure / Monitoring	Update
		4.2	NP to identify 3 priority waste and street projects for May Gurney, which includes addressing persistent bins on streets in Windmill Hill and Dog Fouling in Filwood.	Richard Gwyn Wayne Barlow	25 Sept 2012	1 Neighbourhood Plan produced including 3 agreed priority waste and street scene projects	NP Waste Action Plan produced. Work ongoing on WH bins and Dog fouling campaigns.
		4.3	NP to agree a gully cleansing plan for Windmill Hill with BCC Highways	Kurt James	25 Sept 2012	1 gully cleansing plan produced	New cleansing methodology.
5.	Improving Parks and Green Spaces and Environment	5.1	NP to ensure that all Parks and Green Spaces are well maintained, that the contractor, Quadron, is responsive to local issues, and that the NP receives regular performance reports from Quadron.	Richard Gwyn Quadron	2012-13	6 Monthly performance report given to NP 25 September 2012 and 12 March 2013	Meeting to discuss this on 17.12.12. 12.03.13 Not done.
		5.2	NP to identify local projects that qualify for Clean and Green Devolved funding of £500 per ward – Filwood is one of 5 priority wards.	Richard Gwyn	2012-13	Full spend of £1500 achieved on Clean and Green budget by 31 March 2013	Ongoing.
		5.3	NP to put forward environmental projects to seek funding through the £19,000 Clean and Green Fund	Richard Gwyn	8 January 2013	Number of projects gaining funding through Clean and Green fund	7 Bids submitted, 4 successful, £4,865 raised, 26% of funds awarded.
		5.4	NP to identify projects for Community Payback.	Richard Gwyn	25 Sept 2012	List of Community Payback projects delivered	List of Community Payback jobs added to NP papers.
		5.5	NP to deliver all Area Green Space Plan priorities in receipt of funding 2012-13: <ul style="list-style-type: none"> • Salcombe Road Recreational Ground • Redcatch Park • Newquay Road Play Area • Marksbury Road Open Space • Perrets Park Path • Perrets Park Play Area • Filwood Broadway Play Area • Northern Slopes Gate 	Richard Gwyn John Knowlson	31 March 2013	Funding secured to deliver park improvement projects with one park improvement project started by 12 March 2013	Progress report tabled 8.12.12. Filwood Broadway Park delivered December 2013. Progress report tabled 12.03.13.
6.	Improving Neighbourhood Management in the Partnership Area	6.1	NP to seek agreement between BCC Landlord Services and Housing Associations to coordinate and deliver a standardised Neighbourhood Management service in the NP area.	Kurt James	12 March 2013	1 meeting held between Landlord Services and Housing Associations to discuss NM	Ongoing.

	Priority/ Issue		Proposed Action	Who is responsible	Timescale	Measure / Monitoring	Update
		6.2	NP to ensure that Inns Court is treated as a Neighbourhood Management priority 2012-13.	Kurt James	2012-13	3 meetings held per annum to discuss Inns Court issues	Inns Court has featured on NDT action plan since January 2013 and been discussed at each CIP meeting.
		6.3	NP to hold twice yearly meetings with key services to bring a team approach to service delivery to Filwood, Knowle and Windmill Hill;	Kurt James	31 March 2013	2 meetings held in May and November 2012	Meeting held 17.05.12. No meeting in November due to political changes.
		6.4	Deliver a minimum of 4 Days of Action and/or Community Clean Ups	Neighbourhood Management Team	31 March 2013	4 Days of Action and/or Community Clean Ups	6 days of action delivered to 08.01.13
7.	Improve Health and Wellbeing	7.1	Public Health and its partners to deliver Health Improvement Plan with a focus on reducing the poorest health indicators and to update the NP on progress.	Gill Brookman	8 January 2013	Public Health to deliver 1 Health Improvement Plan update presentation to NP	Health Improvement Plan update to 8.01.13 NP.
		7.2	Increase the number of residents volunteering in Filwood.	NDO Team	12 March 2013	1 volunteering campaign delivered	New volunteers have been recruited for the Knowledge Community Newsletter.
		7.3	Deliver a reducing isolation project for targeted at elderly residents of Filwood.	Filwood	31 March 2013	1 multi-agency action plan produced on reducing isolation	RSA 'Social Mirror' reducing isolation project steering group established. Project begins 2013.
8.	Spending Section 106 Funds	8.1	NP to ensure that good decisions are made on existing section 106 agreement funding including making timely decisions on funding agreements expiring in 2013.	NP	12 March 2013	Decision made on 2 section 106 agreements expiring April 2013	Virtual Community Centre agreed and Melvin Square bus shelter delivered.
9.	Planning and Development	9.1	NP to ensure that the Knowle West Regeneration Framework is completed	NP	12 March 2013	Completed Regeneration Framework presented to the NP	KWRF agreed by BCC Cabinet 4.10.12. Ongoing.
		9.2	NP to ensure that land on Filwood Broadway is put on the market to start the regeneration of Filwood Broadway.	NP	25 Sept 2012	Developers brief published for site 1 on Filwood Broadway	Not done. Progress slower than expected. Ongoing.

	Priority/ Issue		Proposed Action	Who is responsible	Timescale	Measure / Monitoring	Update
		9.3	NP to ensure that a high quality park is delivered in the redevelopment of Filwood Park	NP	12 March 2013	HCA to deliver updated presentation to NP on Filwood Park.	Reserved matters submission published 11.12.12. Move to June 2013.
		9.4	NP to ensure that suitable developers are selected for Kingswear and Torpoint development	NP	25 Sept 2012	Development partner selected for Kingswear and Torpoint.	HCA have decided on alternative development route for this site. Consultation on site plan ends 12.12.12
		9.5	NP to ensure that good community development principles underpin resident involvement in the Regeneration Framework as it moves forward.	NP	12 March 2013	NP agrees regeneration Community Development approach with Major Projects.	Community Development and community involvement written into KWRF.
10.	Improving Highways, Traffic and Transport	10.1	Parking Services to provide enforcement plan for NP area.	Wayne Dewfall	25 Sept 2012	1 Parking enforcement plan made available to NP	Parking enforcement paper coming to NP meeting 25.09.12
		10.2	NP to ensure that agreed and residual Minor Traffic, Surface Dressing Schemes, and Lines and Signs are delivered on time and on budget and agree to receive regular progress updates, including a solution to pavement parking at Tesco, Axbridge Road, Knowle.	James Dowling	12 March 2013	Highways and Traffic update reports delivered 25 September 2012, 8 January 2013 and 12 March 2013	Traffic Report produced for 25.09.12 and 08.01.13 Transport bids submitted 31.07.12 2 successful, 1 on reserve list
		10.3	NP to ensure that it receives an update on the safer route to school for Redcatch Road/St John's Lane, Windmill Hill	Mike Baugh	8 January 2013	Highways and Traffic update report on Safer Routes delivered to 8 January 2013 NP	Funding secured 27.09.12
		10.4	Work with Brislington NP to improve the safety of Priory Road, Knowle and Talbot Road, Brislington, and ensure that tonnage limits are adhered to.	James Dowling	12 March 2013	Traffic management options developed for Priory/Talbot Roads.	Transport bids submitted 31.07.12 On funding reserve list 27.09.12

	Priority/ Issue		Proposed Action	Who is responsible	Timescale	Measure / Monitoring	Update
		10.5	NP to note potholes on Throgmorton Road and Creswicke Road, Filwood, and the need to prioritise Queenshill Road, School Road, Redlion Hill (Wells Road), Somerdale Avenue, St Agnes Avenue and Greenleaze for Minor Traffic Schemes.	James Dowling	12 March 2013	Roads listed added to Minor Traffic Schemes prioritisation list.	Transport bids submitted 31.07.12 Throgmorton Road Resurfaced. Creswicke to be resurfaced 2013. Funding secured for Queenshill Road
		10.6	NP to ensure that there is clear signage to the South Bristol Hospital, which includes removing existing signage to the Knowle West Walk In Centre	James Dowling	25 Sept 2012	Signage to Knowle West Walk-In Centre removed.	Incomplete. Signs visible Melvin Sq, Wingfield, Daventry and Downton
		10.7	Ensure that the NP area has access to a good responsive Community Transport service	NDO Team	12 March 2013	1 NP wide Transport issues meeting held.	Update 12.03.13
		10.8	NP to support and encourage the introduction of 20 mph vehicle speed limits on residential streets in the NP area.	Ed Minihane	2012-13	Ed Minihane to provide NP with 1 update on 20 mph project progress.	NP presentation 08.01.13
11.	Community Involvement and Communication	11.1	NP to significantly improve local residents knowledge of and engagement with the NP, Neighbourhood Forums, and residents ability to influence its decisions.	NDO Team	2012-13	1 Community Involvement and Communication plan produced	Communication Plan produced.
		11.2	NP commits to increase the Filwood voter turnout in the November 2012 Mayoral election from 9.9% (May 2012) to 20%.	Filwood	1 Dec 2012	1 multi-agency action plan produced for Filwood.	Knowledge articles published, Mayor for the Day project, Raising Aspirations work. 3% increase in voter turnout. 40% Christ the King yr 6 children (10 out of 25) said parents had voted.
		11.3	NP to increase the number of good news stories published and produced with a quarterly update on what has happened and what is coming up with regard to the NP.	NDO Team and partners	2012-13	1 Community Involvement and Communication plan produced	35 NP articles submitted to Knowledge 2012-13 edition.
		11.4	NP to improve its local voluntary sector communication and engagement.	NDO Team	2012-13	1 Community Involvement and Communication plan produced	Communication Plan produced.

	Priority/ Issue		Proposed Action	Who is responsible	Timescale	Measure / Monitoring	Update
		11.5	NP to deliver a revamped Knowledge Community Newsletter that is better able to campaign within the existing Neighbourhood Management area.	Kurt James	25 Sept 2012	1 Knowledge workshop held. New design agreed.	Knowledge workshop held 10.05.12 and new design implemented.
12.	Equalities	12.1	NP to ensure that it delivers its duty on Equalities, and works towards eliminating discrimination, narrowing inequality and promoting good relationships.	NP	12 March 2013	1 NP Equalities Training session held.	Workshop to be held March 2013.

What is a residents' parking scheme (RPS)?

RPS areas mark out parking places on the road. To park in them, vehicles must display a permit for the RPS area. In some parking places, people who do not have a permit can park if they get a pay & display ticket. There will be a sign next to the parking place to show whether you need a permit or a pay & display ticket to park there.

There will be different types of parking place in the RPS area. These are:

Permit holders' bays: for residents, visitors or businesses.

Shared use bays: for permit or pay & display parking.

Pay & display bays: for pay & display parking only.

Disabled bays: for Blue Badge holders.

Car club bays: for car club vehicles.

Loading bays: for loading only.

Days and times

You will need a permit or a pay & display ticket to park during the operating hours of the scheme. Our existing schemes operate Monday to Friday between 9am and 5pm.

Some of the new scheme areas may operate Monday to Saturday, or later into the evening, depending on the nature of the area and the comments we receive.

Residents' permits

If you do not own a car, or do not park your car in the area during the operating hours of the scheme, you will not have to pay for a permit.

Each household without a driveway or garage can apply for three residents' permits. In some areas, a third permit may only be available in exceptional circumstances. If you have a driveway or garage, or live on a private road, you can only apply for one permit.

To be issued with a permit, you need to live in the area and show that you are the registered owner or keeper of the vehicle.

Each residents' permit can show two registration numbers on it, so that you can park different vehicles in the area at different times, provided that the permit is swapped between vehicles.

Visitors' permits

If the scheme operates from Monday to Friday, each household can apply for up to 100 visitors' permits each year. The first 50 permits are free; the next 50 cost £1 each.

If the scheme operates from Monday to Saturday, each household can apply for up to 120 visitors' permits each year. The first 60 permits are free; the next 60 cost £1 each.

Residents with long-term care needs can apply for additional visitors' permits free of charge.

Each permit is valid for one day but can be swapped between vehicles on that day. However, they cannot be transferred between households and must not be sold on.

You do not need to own a car to apply for these permits, but you do need to show that you live in the area.

Pay & display costs

Visitors to the area can park for up to 15 minutes free of charge using a ticket from a pay & display machine. It costs £1 per hour for up to three hours to park for longer than this.

Employers

If you are a business, school or organisation based in the RPS area and have operational vehicles that you need to park there, you can apply for two business permits.

If you need to ask customers or visitors to leave their vehicles nearby, you can buy up to five customer permits for this.

Owners/Landlords

If you are the owner/landlord of properties within the scheme area, you can apply for one business permit for every ten properties that you own up to a maximum of ten permits for 100 properties.

If you own more properties than this, you can apply for an additional business permit for every 100 properties. There is no limit to the number of permits that can be issued. You can also add an additional RPS area to one of these permits.

Contractors

If you are a resident having work carried out on your property, you could give visitors' permits to your contractors or ask them to use the pay & display parking.

If you need to carry out larger scale building works that may take some time, the Council could suspend an area of parking for you so that you do not need to use visitors' permits.

Motorcycles

Motorcycles can park free of charge in the permit holders' bays, pay & display bays and shared use bays.

Driveways

To stop people from blocking your driveway, we normally install double yellow lines. However, if you do not want double yellow lines across your driveway, let us know and we will remove them if we can.

Find out more

You can contact us on **(0117) 922 4999** or e-mail respark@bristol.gov.uk

Residents' Parking Scheme Frequently Asked Questions

1. Why residents' parking schemes?

1.1 Why has an RPS been suggested for my area?

Residents' parking schemes have been implemented in many other cities and they work very well. Residents get quieter, nicer streets that are easier to park on. The schemes also encourage commuters to walk, cycle, or use the bus, park and ride or train, which supports improvements to the wider transport network. Feedback from our existing schemes in Kingsdown, Cotham and Redcliffe is that the RPS areas work for them.

An estimated 18,000 cars belonging to commuters park on residential streets each day. Commuters are very important to the city, but we need to encourage as many of them as possible to consider alternative ways to get to work, as driving in to the city and parking in residential streets or shopping areas causes congestion and costs the city's economy a great deal every year.

1.2 How will we know if it's successful?

Our existing schemes made a significant difference to the area as soon as they were introduced. There should be a noticeable reduction in vehicles circling the area searching for a space, which makes the streets quieter, safer and easier to park in.

We will write to everyone in the area once the scheme has been in place for six months to ask for feedback about how it is working and consider making alterations.

1.3 How were the areas included chosen?

We have three schemes in place that have made a visible difference to the areas that they cover and we are continuing to receive enquiries from people in communities nearby asking whether it is possible to achieve this in their neighbourhood. Instead of looking at one neighbourhood in isolation, we will develop proposals that cover all of the areas around the city centre.

1.4 Why should residents have to pay for permits, when it is commuters and shoppers parking in our area that are the problem?

The permit costs are used to pay for the administration and enforcement of the scheme, which is needed to make sure that it works as well as it possibly can for residents. As a result, long-stay parking by commuters will be removed from the area meaning that residents and visitors will be able to park much more easily than they can now. Anyone without a permit will need to use the pay & display facilities provided.

1.5 Are we being included for an RPS because the council anticipate future parking problems when they are introduced in neighbouring areas?

We recognise that displaced parking can be a problem in areas close to our existing schemes, particularly for adjacent streets. One advantage of considering proposals for the proposed new areas in a shorter period of time is that we can minimise these knock-on effect problems. If all of the proposed schemes are introduced, there will be a rolling programme of implementation throughout 2014.

1.6 How well is it working in other parts of the city?

The Kingsdown scheme is working very well. When we asked the community for feedback during the six months review we received 216 written responses, of which only 10 were unhappy with the scheme. This demonstrated a significant increase in support for the scheme compared to the situation prior to it being introduced. The Redcliffe and Cotham schemes have not been in place for long enough for us to have similar figures, but it is clear from visiting the areas that there has been a noticeable reduction in traffic and parked cars.

1.7 Why are the council using the 'stick' approach rather than improving the 'carrot' options of suitable alternative public transport?

There is significant planned investment in alternatives to the private car but we also need to get more people to make better use of what we already have. If more people use the bus, train, park & ride and walk and cycle to work instead of driving, we will have cleaner air, nicer streets, fuller and more buses, and go on to be able to build new infrastructure and improve what we have. Whilst it remains more convenient to park outside someone else's house for free than using public transport, this change won't happen. RPS will discourage commuter parking in residential streets. Fewer cars on the roads and the introduction of 20mph speed limits will make people feel safer in their communities and encourage walking and cycling.

1.8 When will it be coming to my area?

The new schemes will be developed in groups. The key dates are shown in the table below. The www.bristol.gov.uk/rps website will be updated with more precise dates as they become available.

Scheme areas	Develop plans	Statutory consultation	Decision made
Easton & St.Philips (ES)	Completed	Completed	May 2013
St. Pauls (SP)	Completed	July 2013	September 2013
Bower Ashton (BA)	Completed	July 2013	September 2013
Cotham North (CN)	Until end May 2013	August 2013	October 2013
Redland (RD)	Until end May 2013	August 2013	October 2013
Clifton East (CE)	Until end June 2013	September 2013	November 2013
Cliftonwood & Hotwells (CH)	Until end June 2013	September 2013	November 2013
Spike Island (SI)	Until end June 2013	September 2013	November 2013
Clifton Village (CV)	Until end August 2013	November 2013	December 2013
Clifton West (CW)	Until end August 2013	November 2013	December 2013
Southville (SE)	Until end October 2013	January 2014	February 2014
Bedminster East (BE)	Until end October 2013	January 2014	February 2014
Montpelier (MR)	Until end December 2013	March 2014	April 2014
St. Andrews (SA)	Until end December 2013	March 2014	April 2014
St. Werburgh's (SW)	Until end December 2013	March 2014	April 2014
Ashton (AN)	Until end February 2014	May 2014	June 2014
Bedminster West (BW)	Until end February 2014	May 2014	June 2014

Windmill Hill (WH)	Until end February 2014	May 2014	June 2014
Totterdown (TN)	Until end February 2014	May 2014	June 2014
Ashley Down (AD)	Until end April 2014	July 2014	August 2014
Bishopston (BN)	Until end April 2014	July 2014	August 2014

Scheme stages explained:

Develop plans – we will be putting together a detailed proposal for the area at this time. If you have any comments or suggestions about detailed design issues, for example the amount and type of parking that would be most suitable for your street, or if you do not want double yellow lines across your driveway, then let us know. We will incorporate your suggestions into our final design if we can.

Statutory consultation – The final proposals will be subject to a statutory consultation process before the final decision about whether or not to proceed is made. Notices will be in The Post and attached to lampposts throughout the area to let you know that the scheme is being advertised and what to do if you want to object or request a minor amendment.

Decision made – The decision about whether the scheme will be implemented or not will be made once we have carefully considered any objections that are received during the statutory consultation. If a decision is made to implement a scheme, we will write to everyone in the area to let them know. The on-site works will start after the decision has been made and will take approximately three months.

2. Seeking your views

2.1 Why weren't we consulted before the areas were announced?

Residents' Parking Schemes (RPSs) are successfully removing commuter parking from areas of the city. Rolling out RPSs to other areas around the centre of the city would have significant benefits in terms of reducing congestion, prioritising parking for local people, businesses and their visitors and encouraging commuters to use more sustainable modes of transport including Park & Ride.

Compressing the timescale for developing new schemes will deliver significant benefits. It minimises problems that would otherwise be encountered by residents living just outside a scheme area having to wait for one or more years before they could be included in a scheme. It also provides the opportunity to achieve large-scale shift away from using the private car to get in to the city, which will support improvements to public transport and other sustainable alternatives.

The council has now announced its intention to develop proposals for the new areas. This is in line with our transport policy as set out in the Joint Local Transport Plan 2011-2026. Statutory consultation will take place before the final decision to implement a scheme is made.

2.2 How will we be consulted for our scheme?

There will be statutory consultation about each scheme before the decision about whether or not it will be implemented is made. This will give everyone the opportunity to look at the final proposals in detail and let the council know if they object to the scheme or would like to request a change to the design.

2.3 How will I know what the arrangements will be in my street?

The initial designs will be available online at www.bristol.gov.uk/rps at the 'Develop Plans' stage (see table above for the likely dates for your area). We will incorporate any comments and suggestions into the final proposals where possible. The final proposal will be published during the statutory consultation for your area and you will have the opportunity to comment on or object to them at this stage.

2.4 How can I let you have my views?

You can let us know your views at any time by e-mailing respark@bristol.gov.uk. We will make sure that they are considered when the detailed proposals for your area are drawn up. The best scheme design will be achieved if we have all your comments and issues up front, so we can build them in to the scheme designs.

3. Costs

3.1 How much will it cost residents?

The proposed costs will be considered by Cabinet at the end of May.

3.2 Why can't it be free, given that it is the commuters not the residents that cause the parking problems?

The council has to pay to administer the scheme once it is in place and enforce it so that it works as it is intended to do. The commuters will not be able to park in the area any more, whereas the residents will receive the benefit of being able to park much more easily than they can now.

3.3 What are the running costs of the scheme? And does the council make a profit from the fees?

The programme is intended to be self-funding rather than paid for out of council tax. The permit charges are designed to cover the on-going costs of administering and enforcing the programme once it is in place. Any surplus income that is generated once the implementation, maintenance and loan repayment costs have been re-paid can be spent on local transport improvements.

4. How does it work?

4.1 What times is it in operation?

This will depend on the area that you live in. All of the schemes will operate from 9.00am to 5.00pm Monday to Friday, but in some areas where local conditions are different (such as a night time economy) they may also operate on Saturdays and/or in the evening.

4.2 What about restricted hours permits, eg from 10.00-12.00?

This has been considered previously. This system is used in some parts of greater London, where there is a specific commuter problem caused by people leaving their cars in residential areas close to railway stations and commuting into central London by train. In Bristol, it would be much easier for people to work around this type of system as many commuters would be able to move their car in the middle of the day. There has been an increase in flexible working patterns in recent years, which would make it difficult to identify a time slot that would work. The implementation costs of a reduced hours scheme would be the same, but the enforcement of it would be more intensive. This could lead to a less effective scheme, with residents paying for permits

but the commuter parking continuing. Residents in our existing scheme areas have requested that the schemes operate for longer hours because of the benefits that they bring, rather than shorter hours.

4.3 Will everyone need a permit?

You will only need a permit if you need to park your car during the operating hours of the scheme.

4.4 How many permits are allowed per household?

Every household without off-street parking is eligible for three permits, although a third may only be available in exceptional circumstances in some areas. Households that have a driveway or garage, or are located on a private road, are eligible for one permit.

4.5 In some areas there is a big problem with student parking – can we only have permits where Council Tax is payable?

Every household is entitled to the same number of permits, irrespective of whether it is a household of students, young professionals or a large family.

4.6 What has been the evidence with relation to students in Kingsdown?

Kingsdown residents were also concerned about student parking before the scheme was introduced. Now that the scheme is in place, there is enough space for everyone with a permit to park close to where they live.

4.7 I have a House of Multiple Occupancy with one address that four professionals occupy – does that mean I can only get three permits?

Every household is eligible for the same number of permits, irrespective of whether it is a household of students, young professionals or a large family.

4.8 What about extended members of the family living at home with more than three cars?

Every household is eligible for the same number of permits, irrespective of whether it is a household of students, young professionals or a large family.

4.9 Will you be guaranteed a space?

No, but you should find it much easier to park than it is now. You are buying a permit to park in a bay, not buying a space in the road.

4.10 Will the permits have a designated area?

There will be a clear boundary within which your permit can be used. Your permit will have the area reference (eg 'KN' for Kingsdown) printed on it. This reference will also be shown on the signs adjacent to the parking places in the area.

4.11 What happens when my friends and family come to visit?

Each household is eligible for 50 free visitors' permits each year. If you need more than this, you can purchase 50 more permits at a cost of £1 each. One visitors' permit lasts for one day and can be used by different visitors on the same day.

If you do not have a visitors' permit, your visitors can use the pay & display facilities in the area.

4.12 How will businesses manage when their shoppers can't park?

Removing commuter parking from the area will make it much easier for people to find a space close to the shops than it is at the moment, as many spaces are taken up with commuters leaving their cars there all day and preventing shoppers from finding a space. Pay & display parking spaces are free of charge for the first 15 minutes, so customers who only need to pick up a couple of items will not have to pay and will find it much easier to park.

4.13 Is there any provision for local Churches? People come to visit churches from outside the area.

If there are church services during the operational times of the RPS scheme, then visitors will need to use the pay & display facilities provided.

4.14 What about those streets that are too narrow to park on both sides of the road?

We will always accommodate parking on both sides of the road where we can, bearing in mind the need for emergency access. The scheme will reduce the pressure on parking in the area, so there will be less need to park on both sides of narrow roads.

4.15 Can we have some bays partly on the pavement?

Pavements are for people; they are not constructed to carry the weight of vehicles. We need to look at maximising spaces by being creative without encroaching the footway.

4.16 What will happen to advisory-only disabled parking spaces?

We are reviewing the existing advisory disabled parking bays within each area. If they are still needed, they will be converted to a mandatory disabled bay that can be enforced. We will also provide disabled bays for Blue Badge holders visiting amenities in the area. Blue Badge holders can also park in the pay & display and shared use bays in the area.

4.17 Cars often park in front of my garage door – will the scheme cater for garage users?

The scheme will be designed to enable access to garages and driveways by protecting them with double yellow lines. However, if residents do not want this, they need to let us know and we will remove them if we can.

4.18 How will the schemes be enforced?

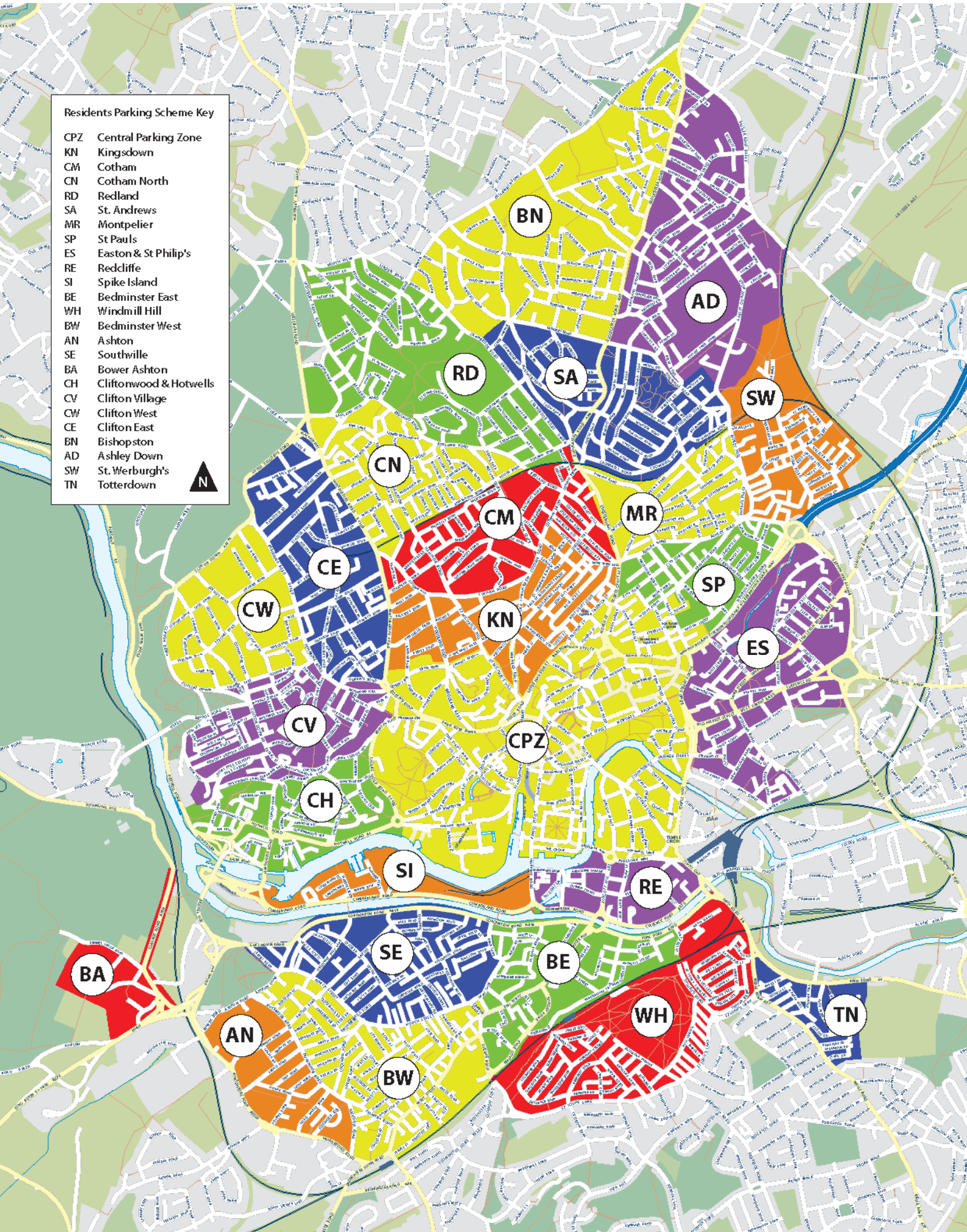
The council's civil enforcement officers (CEOs) will patrol the area to make sure that the parking bays are not being used by people without a permit or pay & display ticket. They will also be able to deal with other concerns that people have raised with us, such as obstructive parking on double yellow lines.

4.19 What if there are problems after it is installed, is there the opportunity to change things?

There will be a review of the scheme once it has been in place for six months and every year after that. Residents and businesses will be asked to give feedback on how the scheme is working and requests for changes will be accommodated wherever possible.

Residents Parking Scheme Key

- CPZ Central Parking Zone
- KN Kingsdown
- CM Cotham
- CN Cotham North
- RD Redland
- SA St. Andrews
- MR Montpelier
- SP St Pauls
- ES Easton & St Philip's
- RE Redcliffe
- SI Spike Island
- BE Bedminster East
- WH Windmill Hill
- BW Bedminster West
- AN Ashton
- SE Southville
- BA Bower Ashton
- CH Cliftonwood & Hotwells
- CV Clifton Village
- CW Clifton West
- CE Clifton East
- BN Bishopston
- AD Ashley Down
- SW St. Werburgh's
- TN Totterdown



Mayor Visit to Filwood, Knowle and Windmill Hill Neighbourhood Partnership Area Draft Notes
30 April 2013

Time	Venue	Action	Visit Notes
13:00	Knowle West Children's Centre Leinster Ave	Welcome, Mayor to open Centre of Excellence and have short tour	Mayor arrived on time and was greeted by Filwood councillors Chris Jackson and Jeff Lovell, Ann Smith and Levi Hodge (residents), Kurt James and Anita Pearce (BCC), and school Head Sarah Salmon. Mayor opened Under 3's Centre of Excellence by parting a specially made pair of red trousers and gave a speech on the strength of Knowle West, the need for a new Supermarket and housing and thanked the staff of the school for all their hard work. He then met parents, children, teachers and school governors, which was followed by a tour of the school and play facilities.
	Transport	Bus - Leinster Ave to Creswicke Rd to Throgmorton Rd	
13:30	Ilminster Ave Children's Centre & Specialist Nursery School	Short tour Throgmorton Rd Entrance drop-off, depart from Ilminster Ave entrance	Head Claire Shiner, Family Support Leader Lil Bowers, Filwood and Knowle Councillors welcomed the Mayor to the Specialist Children's Centre and Nursery School. The setting introduced the Mayor to a journey of a toddler coming into the centre with complex needs, and showed how health and education services work together as a team 'around the child' and their family. The Mayor met health and education staff, and was then given a tour of the setting, and opened the children's centre's new outdoor play area.
14:00	Transport	Bus - Ilminster Ave to Newquay Rd	
14.05	Newquay Rd Park	View site for new children's playground. Drive into Eagle House car-park	The Mayor, Filwood and Knowle Councillors met local residents Margaret Rawlins, and Pat Filer to discuss the proposed £110,000 Newquay Road Children's Playground and blockages with its delivery. The project is waiting on the Ilminster E-Act Academy to provide written proof that the school is willing to hand over additional land as agreed to allow for the park to be delivered.

Time	Venue	Action	Visit Notes
			<p>Mayor agreed to help clear the blockage and to meet with Gary Hopkins to ensure that a letter is written to the school requesting this happens soon. Residents also discussed the future of the Eagle House Youth Club with the Mayor, which is threatened with closure following the awarding of BYL contracts. Mayor promised to look into this issue.</p> <p>Action: Mayor to work with Councillor Gary Hopkins to secure Ilminster E-Act Academy land transfer.</p> <p>Action: Mayor to look into the possible loss Eagle House Youth Club as a local amenity.</p>
	Transport	Bus - Newquay Rd to Padstow Rd-Hartcliffe Rd to Christ the King	
14:15	Christ the King Primary School	Short speech from Mayor to year 6 pupils as part of Neighbourhood Partnership Raising Aspirations and Democracy Project Taking questions from pupils	<p>All years from Christ the King Primary School, have participated in the NP funded Raising Aspirations and Democracy Project in this academic year. The Mayor was brought into the school hall to meet the Head Anne Peachey and was asked the following questions by five pupils in front of approximately 100 children and teachers.</p> <p>Pierce asked: What has been your favourite moment since becoming Mayor of Bristol? Your “awe and wonder” moment?</p> <p>George Ferguson replied that there had been many outstanding moments since he became Mayor but one very special one was when he visited Claremont School where there are children with severe learning and physical needs. He said how impressed he was with the work that was undertaken there.</p> <p>Lauren asked: Why did you become an independent when you used to be a Lib Dem?</p> <p>George Ferguson answered that he had initially been a Liberal Councillor but he believed that the best interest of the city lay in putting party politics to one side and working together. George Ferguson’s cabinet is made up of all political parties.</p>

Time	Venue	Action	Visit Notes
			<p>Thea asked: Why are you shutting down youth clubs (e.g. Eagle House) in this area? Don't you think there should be more not less activities for young people?</p> <p>George Ferguson said that the decision had been made early last year but he agreed that it was short sighted and that there should be more activities for young people. George Ferguson hopes that the Eagle Centre Club will continue but may be run by the community.</p> <p>Jester asked: What makes it hard to manage a city? How many hours a week do you work?</p> <p>George Ferguson replied that it is a huge task managing a city with a £1 billion turnover. His main difficulty is balancing the books. There is a lot of financial advice available and everyone wants to do the best for Bristol and wants to get the best value for Bristol.</p> <p>George Ferguson said he worked 12-15 hours a day for 5½ days a week.</p> <p>Shanna asked: Why did you change the name of the Council House?</p> <p>George Ferguson answered that he thought City Hall was a better name because the building belongs to the City not the council, and also that a council house sounds like where people live. Bristol has 28,000 council houses but only 1 City Hall.</p> <p>Ellie M asked: Do you have much to do with the Lord Mayor? Do you ever have to work together or are your jobs completely different?</p> <p>George Ferguson said that he knew the Lord Mayor well and that they are often at the same functions but that their jobs are completely different. The Lord Mayor is a ceremonial role hence the robes and chains of office and his role, as Mayor, is much more about the running of the City. "The Power (Mayor) and Glory (Lord Mayor)".</p> <p>Mrs Peachey asked George Ferguson what he would wish for the children of SCTK.</p>

Time	Venue	Action	Visit Notes
			<p>He said that he hoped they all find careers that they loved and that it wasn't simply about making money or going to university but that it was about following their dreams and finding a role in life that fulfilled them.</p> <p>The Mayor was also asked whether he would like to come back to the school to participate with the raising aspirations project, to which he agreed.</p> <p>Action: Mayor to return to Christ the King Primary School to participate in the NP funded Raising Aspirations Project</p>
	Transport	Walk from CTK to Filwood Community Centre	<p>Mayor was met by representatives of Rework who handed him petition letters from elderly residents who had benefitted from an NP funded gardening project that has no funding in this financial year. Mayor also visited the office of Rework.</p> <p>Action: Mayor to see if £5,000 could be found to continue the Rework Community Gardening Project.</p>
14:40	Filwood Broadway	<p>Meet with Neighbourhood Partnership, Knowle West Planning Group and partner agencies.</p> <p>Mayor to give short speech on his vision for Bristol and how deprived communities fit into this vision.</p>	<p>Mayor met with representatives of Safer Bristol, the Filwood, Knowle and Windmill Hill Neighbourhood Partnership, Community in Partnership, KWADS, KWMC, Public Health, Youth Moves, Knowle West Health Park and the Knowle West Residents Planning Group.</p> <p>He gave a short speech on what Bristol could do to make Knowle West great which covered the proposed Knowle West Regeneration Framework developments including the need for new housing, a supermarket and improved and cheaper transport links to the centre of Bristol.</p> <p>He also took a few questions from the floor and promised to lobby for cheap or free transport for young people in Bristol.</p> <p>Action: Mayor to lobby for free or reduced cost bus travel for young people.</p>
	Transport	Walk down Broadway to Filwood Park	<p>Ann Smith once again stated that the area needed the Mayor's support to secure a supermarket for the area to reduce the cost of local shopping and bring new jobs to the area. The Mayor had stated his dislike for supermarkets but also recognised that there were areas of Bristol that would benefit from their presence.</p>


Time	Venue	Action	Visit Notes
	Filwood Park Green Business Park	View development progress of the Filwood Green Business Park	<p>Jeff Lovell and Paul Owens talked to the Mayor about the building of the Filwood Green Business Park. Jeff Lovell impressed on the Mayor that the Filwood Park development, which included housing and a new park, would not work if the new park was not built to a high enough standard to satisfy local residents.</p> <p>Action: Mayor to actively support Filwood's push for a new supermarket.</p>
	Transport	Bus - Creswicke Rd to Marshall Walk	
	Marshall Walk/Inns Court area	Short walking tour taking in Marshall Walk, Mede Centre Food Bank, Taverner Close housing	<p>The Mayor was met by PCSO's Siful Ullah and Michael Frost, Sue Jones and Mark Goodway (the Mede); Karron Chaplin, Julie Newport (ICRA). He visited the local food bank and was taken on a guided walk to Taverner Close where he was shown the poor state of some local housing where paint and render was falling off building facades. Mayor offered to look into what could be done to address this problem, which might be resolved by insulation and cladding improvements.</p> <p>He was then shown an underutilised green space on Inns Court Drive and told that Inns Court did not have a children's playground. The Mayor was asked what Bristol could do to improve Inns Court. The Mayor also put a No Drinking Zone sticker on a lamppost with Julie Newport.</p> <p>Action: Mayor to support Inns Court as a regeneration priority for Bristol, including resolving the rendering problems on homes in Inns Court and in particular those of Taverner Close.</p>
	Transport	Bus - Leinster Avenue, Melvin Square, Glyn Vale, Kingswear, Wedmore Vale to Marksbury Rd	
15:00	Windmill Hill Marksbury Rd College Site	View the site of the proposed school and health centre at the former Marksbury Road College site	The Mayor met Councillors Mark Bailey and Alf Havvock who talked to him about the proposed redevelopment of the Marksbury Road College site and impressed upon him the need for his support to expedite the development due to the pressure to deliver a new primary school in the area ready to open September 2014.

Time	Venue	Action	Visit Notes
			<p>The Mayor was also made aware of the commitment from the Wedmore Vale Practice to build a new health centre on the site. Although the Mayor had been pushing for changes to the development plan he expressed an understanding of the time pressure that the development was now under.</p> <p>Action: Mayor to work with Councillors and HCA to expedite the Marksbury Road College site development.</p>
	Transport	Bus - St Johns Lane, to The Lodge Victoria Park	
15:20	The Lodge, Victoria Park	View The Lodge and Victoria Park	<p>The Mayor was shown the Lodge at Victoria Park, which is a neglected building owned by Bristol City Council. Councillors Bailey and Havvock stated that it was their wish to turn the Lodge into a local community facility. He was told that the Victoria Park Action Group was putting a lottery bid to fund the renovation of the property, and that they would need some officer support. Mayor was impressed with Victoria Park and the number of families using it and the café facility at the Lodge.</p> <p>Action: Mayor to ensure that BCC Parks Department take a position on the future of the Lodge as a community facility.</p>
	Transport	Bus - St John's Lane to Tesco, Oxford St car park	
15:40	Zone A, Totterdown	View Zone A at Totterdown	<p>The Mayor was met by representatives of the Totterdown Residents Association and Totterdown Sprouting who gave the Mayor a book and newsletter produced by the group. He was then taken on a guided tour of Zone A, which was an underutilised asset given to the community 40 years ago. The councillors spoke of the need to bring forward development of the site which would allow for the building of a new community centre.</p>
	Transport	Bus - St Johns Lane, Redcatch Road, Axbridge Road	
16:00	Knowle Tesco, Axbridge	View issues with parking problems at	<p>The Mayor was met by Councillors Christopher Davies and Gary Hopkins who showed him the problem parking outside Tesco Express, Axbridge Road, which was</p>

Time	Venue	Action	Visit Notes
	Rd	Tesco, Axbridge Rd	<p>caused by a poorly conceived planning agreement.</p> <p>They spoke to him of the partnerships funded plans to build pedestrian crossing to make the area safe but stated that this could not be done if BCC Highways Officers were pulled off important local projects to work on citywide schemes.</p> <p>Action: Mayor to ensure that the BCC Highways and Traffic Department delivers on its Filwood, Knowle and Windmill Hill highways and traffic scheme commitments in the current financial year.</p>
	Transport	Bus - Drop off Salcombe Rd. Walk through to Queenshill Rd, cross Broadwalk to Redcatch Park	
	Salcombe Rd Recreational Ground	Escorted walking visit to Salcombe Rd Recreational Ground then Queenshill Rd to Redcatch Park	<p>The Mayor was shown the Salcombe Road Recreational Ground by the ward councillors, which is the site for a new school playing field investment and a mixed tenure housing development.</p> <p>The walk continued down Queenshill Road where the Mayor was introduced to plans to address problem parking by parents in and around Knowle Park Primary School, and again Councillors impressed upon him the need to ensure that BCC Highways Officers are able to deliver local Neighbourhood Partnership transport schemes within the promised timescales.</p> <p>Gary Hopkins raised the need for Bristol to adopt Byelaws to prevent residents parking on grass verges along Broadwalk.</p> <p>Action: Mayor to support the request for new byelaws for Bristol.</p>
	Redcatch Park	Meet Friends of Redcatch Park and view improvements	The Mayor was met by the Friends of Redcatch Park and shown the recent improvements to Bristol's newest Green Flag Park, which included the Bowls and

Time	Venue	Action	Visit Notes
		made to the park	<p>Tennis Croquet Courts, and the MUGA. The Mayor met the leader of Keys and Keys teas Dave Wherrett and discussed the need for more youth service delivery in the Knowle ward.</p> <p>The Mayor was also told of the future planned developments such as improvements to the toilet block, a new running track and outdoor gym. The Mayor was invited to the Redcatch Park Annual Community Celebration on 23 June 2013.</p> <p>Action: Mayor to attend the Redcatch Park Annual Community Celebration on 23 June 2013 following an invite from the Friends of Redcatch Park and Councillors Davies and Hopkins</p>
16:55	Transport	Bus - Pick up Redcatch Park and drop off Mayor at Knowle West Children	Mayor dropped back to his vehicle.

Kurt James
Area Coordinator
Filwood, Knowle and Windmill Hill NP

 Knowle West Neighbourhood Planning Area

APPENDIX E

